

**MADAN MOHAN MALAVIYA UNIVERSITY OF TECHNOLOGY
GORAKHPUR, UTTAR PRADESH**

TENDER DOCUMENT

NOTICE INVITING TENDER THROUGH GEM PORTAL

FOR

Catering Service in Alumni Meet 2026

GeM Bid Number: GEM/2026/B/8099516

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	21-10-2026 14:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	22-10-2026 14:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	45 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Uttar Pradesh
विभाग का नाम/Department Name	Technical Education Department Uttar Pradesh
संगठन का नाम/Organisation Name	N/a
कार्यालय का नाम/Office Name	M M M University Of Technology, Gorakhpur
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :hod2.mmmut.gkp@gembuyer.in Buyer Email id: purchaseoffice@mmmut.ac.in
वस्तु श्रेणी /Item Category	Catering service (Event Based) - Breakfast; Veg; Special Buffet , Catering service (Event Based) - Lunch; Veg; Special Buffet , Catering service (Event Based) - Snacks/High Tea; Veg; Regular Buffet , Catering service (Event Based) - Snacks/High Tea; Veg; Special Buffet , Catering service (Event Based) - Dinner; Veg; Special Buffet
अनुबंध अवधि /Contract Period	6 Day(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	20 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
टर्नओवर पात्रता मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	557845
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	6500

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) / ePBG Percentage (%)	3.00
ईपीबीजी की आवश्यक अवधि (माह) / Duration of ePBG required (Months).	2

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c). ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

Finance Controller

M M M University Of Technology, Gorakhpur, Technical Education Department Uttar Pradesh, N/A,
(Vinay Kumar Rai)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

5. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1790754370.pdf](#)

Catering Service (Event Based) - Breakfast; Veg; Special Buffet (250)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Spread	Breakfast
Type of Preparation	Veg
Spread bifurcation	Special Buffet
एडऑन /Addon(s)	
Crockery Preference	Ceramic

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Thali/Packet/ Plate required per Day	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Thali/Packet/ Plate required per Day	अतिरिक्त आवश्यकता /Additional Requirement
1	Rohit Kumar Tiwari	273010,M M M University of Technology, Deoria Road, Gorakhpur	250	- Number of pax : 250 - Number of Event Days : 2

Catering Service (Event Based) - Lunch; Veg; Special Buffet (450)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Spread	Lunch
Type of Preparation	Veg
Spread bifurcation	Special Buffet
एडऑन /Addon(s)	
Crockery Preference	Ceramic

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Thali/Packet/ Plate required per Day	अतिरिक्त आवश्यकता /Additional Requirement
1	Rohit Kumar Tiwari	273010,M M M University of Technology, Deoria Road, Gorakhpur	450	- Number of pax : 450 - Number of Event Days : 2

Catering Service (Event Based) - Snacks/High Tea; Veg; Regular Buffet (400)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Spread	Snacks/High Tea
Type of Preparation	Veg
Spread bifurcation	Regular Buffet
एडऑन /Addon(s)	
Crockery Preference	Ceramic

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Thali/Packet/ Plate required per Day	अतिरिक्त आवश्यकता /Additional Requirement
1	Rohit Kumar Tiwari	273010,M M M University of Technology, Deoria Road, Gorakhpur	400	- Number of pax : 400 - Number of Event Days : 2

Catering Service (Event Based) - Snacks/High Tea; Veg; Special Buffet (250)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Spread	Snacks/High Tea
Type of Preparation	Veg
Spread bifurcation	Special Buffet

विवरण/ Specification	मूल्य/ Values
एडऑन /Addon(s)	
Crockery Preference	Ceramic

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Thali/Packet/ Plate required per Day	अतिरिक्त आवश्यकता /Additional Requirement
1	Rohit Kumar Tiwari	273010,M M M University of Technology, Deoria Road, Gorakhpur	250	- Number of pax : 250 - Number of Event Days : 2

Catering Service (Event Based) - Dinner; Veg; Special Buffet (600)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Spread	Dinner
Type of Preparation	Veg
Spread bifurcation	Special Buffet
एडऑन /Addon(s)	
Crockery Preference	Ceramic

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Thali/Packet/ Plate required per Day	अतिरिक्त आवश्यकता /Additional Requirement
1	Rohit Kumar Tiwari	273010,M M M University of Technology, Deoria Road, Gorakhpur	600	- Number of pax : 600 - Number of Event Days : 2

Catering Service (Event Based) - Breakfast; Veg; Special Buffet (150)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Spread	Breakfast
Type of Preparation	Veg
Spread bifurcation	Special Buffet
एडऑन /Addon(s)	
Crockery Preference	Ceramic

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Thali/Packet/ Plate required per Day	अतिरिक्त आवश्यकता /Additional Requirement
1	Rohit Kumar Tiwari	273010,M M M University of Technology, Deoria Road, Gorakhpur	150	- Number of pax : 150 - Number of Event Days : 2

Catering Service (Event Based) - Snacks/High Tea; Veg; Regular Buffet (150)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Spread	Snacks/High Tea
Type of Preparation	Veg
Spread bifurcation	Regular Buffet
एडऑन /Addon(s)	
Crockery Preference	Ceramic

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Thali/Packet/ Plate required per Day	अतिरिक्त आवश्यकता /Additional Requirement
1	Rohit Kumar Tiwari	273010,M M M University of Technology, Deoria Road, Gorakhpur	150	- Number of pax : 150 - Number of Event Days : 2

Catering Service (Event Based) - Lunch; Veg; Special Buffet (200)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Spread	Lunch
Type of Preparation	Veg
Spread bifurcation	Special Buffet
एडऑन /Addon(s)	
Crockery Preference	Ceramic

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Thali/Packet/ Plate required per Day	अतिरिक्त आवश्यकता /Additional Requirement
1	Rohit Kumar Tiwari	273010,M M M University of Technology, Deoria Road, Gorakhpur	200	- Number of pax : 200 - Number of Event Days : 2

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

2. Generic

OPTION CLAUSE 50% : The buyer can increase or decrease the contract quantity or contract duration up to 50 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 50 percent. Bidders are bound to accept the

revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 50 percent with the consent of the service provider

3. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

4. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Finance Controller, MMMUT Gorakhpur
payable at
Gorakhpur

. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

5. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

Finance Controller MMMUT Gorakhpur
payable at
Gorakhpur

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

6. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Finance Controller MMMUT Gorakhpur
Account No.
33542824744
IFSC Code
SBIN0002578
Bank Name
State Bank of India
Branch address
MMMUT Gorakhpur

. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

7. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

8. **Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

9. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc. **Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc.

10. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. EMD of Rs. 6,500/- shall be submitted by all the bidders of quoted amount to be eligible for participation in the tender process and performance security of 3% of the Purchase Order value shall be submitted by the party towards performance security within 07 days of receipt of Purchase Order in the form of Demand Draft/NEFT/RTGS/Bank Guarantee. The Performance Security will be refunded after the job work is completed or within 10 days whichever is later. DD shall be drawn in favour of 'Finance Controller, MMMUT Gorakhpur, payable at Gorakhpur
2. **Place of the event:** MMMUT, Gorakhpur as per direction of undersigned (As per direction of undersigned)
3. The proforma of Annexures in the Bidding document, wherever necessary, should be typed on the bidder's letter-head and upload the same.
4. The food stuffs/items must be supplied fresh and pure.
5. All the food should be prepared in kacchi ghani mustard oil.
6. Poori's should be fried in Fortune Vegetable oil.
7. Dal should be fried in Anik or Amul desi ghee only.
8. The bidder must be a legally registered firm/company/proprietorship engaged in catering services and shall possess valid GST, PAN, and FSSAI registrations.
9. The bidder must have successfully provided catering/refreshment services to Government Departments, PSUs, Universities, Autonomous Institutions, Corporate Organizations, or reputed private sector organizations during the last three financial years.
10. The bidder shall submit audited Balance Sheets, Profit & Loss Accounts, and Income Tax Return acknowledgment for FY 2023-24, FY 2024-25, and FY 2025-26.
11. The bidder shall furnish complete details of the firm, authorized signatory, banker, and customer/client references along with the bid.
12. A self-declaration regarding non-blacklisting/debarment by any Government Department, PSU, Autonomous Body, University, or Corporate Organization shall be submitted.
13. A self-declaration regarding "No Pending Litigation" against the firm shall be submitted on the bidder's letterhead.
14. The bidder must have adequate infrastructure, manpower, equipment, and a local service support mechanism to ensure smooth execution of the event.
15. The bidder shall submit all mandatory documents prescribed in the tender including Technical Bid formats, Performance Statement, Deviation Statement, and Mandatory Disclosure Form.
16. Financial bids of only technically qualified bidders shall be considered for evaluation.
17. Rates quoted shall be inclusive of all applicable taxes, duties, transportation, loading/unloading charges, manpower costs, service charges, and all other incidental expenses.
18. No separate payment shall be made for transportation, logistics, setup, serving arrangements, utensils, disposables, water supply, or any ancillary services required for execution of the contract.
19. The bidder shall provide catering services strictly as per the Schedule of Requirement

- s and menu specifications mentioned in the bid document.
20. The University reserves the right to increase/decrease service quantities, modify menu items, change venue arrangements, alter programme schedules, or revise service requirements without any change in quoted rates.
 21. The University reserves the right to reject any food item found unsatisfactory, unhygienic, inferior in quality, or unfit for consumption.
 22. The successful bidder shall ensure compliance with all applicable food safety, hygiene, health, labour, and statutory regulations throughout the contract period.
 23. The successful bidder shall arrange adequate trained manpower, serving staff, supervisory personnel, service counters, utensils, equipment, and all related resources required for smooth execution.
 24. Safe and hygienic drinking water arrangements shall be made by the successful bidder at all designated service locations.
 25. Adequate firefighting and safety arrangements shall be maintained by the successful bidder at all service points during the event.
 26. The bidder shall be solely responsible for safety, conduct, deployment, and management of its manpower and resources during the event.
 27. Payment shall be released only after successful completion of the event and certification of satisfactory services by the designated University authority.
 28. Conditional, incomplete, misleading, or non-compliant bids shall be liable for rejection.
 29. The University reserves the right to accept or reject any bid, wholly or partially, or cancel the bidding process at any stage without assigning any reason.
 30. Any dispute arising out of the contract shall be subject to the jurisdiction of Gorakhpur, Uttar Pradesh. The decision of the Vice-Chancellor, MMMUT Gorakhpur, shall be final and binding on all parties.
 31. The successful bidder shall execute the agreement/contract and comply with all contractual obligations within the stipulated time after issuance of the award.
 32. Submission of a bid shall be deemed as acceptance of all terms, conditions, specifications, and requirements of the tender document without reservation.
 33. The bidder shall inspect and familiarize itself with the venue and service requirements before submission of the bid. No claim arising out of lack of site knowledge shall be entertained subsequently.
 - 34.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.

6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition

specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



Madan Mohan Malaviya University of Technology
Gorakhpur - 273010 (U.P.) India
(Website: www.mmmut.ac.in)

Scope of Work for Catering Services for

Alumni Meet on November 21-22, 2026 at MMMUT, Gorakhpur

MMMUT, Gorakhpur invites online tenders in two bid systems (Technical & Commercial) from reputed Caterers for providing breakfast, lunch, dinner, tea/high tea, snacks etc. during Alumni Meet 2026 at MMMUT Gorakhpur on November 21-22, 2026. Firms who have provided similar Services for Central/State Government departments, PSUs or Private Sectors may only apply. Bidders are requested to visit the GeM Portal and submit their offers electronically. It may be noted that offers submitted on paper manually or the offers sent by post shall not be entertained.

List of Documents to be uploaded online with the technical bid: -

1. The EMD of Rs. 6,500/- (Rs. Six Thousand Five Hundred Only) should be transferred to the Finance Controller, MMMUT Gorakhpur, A/c No. 33542824744, IFSC: SBIN0002578. In case of demand draft, it should be made in favour of Finance Controller, MMMUT Gorakhpur payable at Gorakhpur and sent to the address: Finance Controller, MMMUT Gorakhpur-273010.
2. Name of the owners/partners/director of the firm/company /corporation and their addresses.
3. License copy of registration of the firm /company.
4. Copy of GST, PAN
5. Work order for similar work of at least 50% of bid value in the last 3 years in a single order or 100% of bid value in multiple order in last three years
6. Name and addresses of bankers with whom the account is maintained.
7. Balance sheet with Income Tax Returns for the last 3 years (2023-2024, 2024-25 and 2025-2026).
8. Number of disputes arise with clients, reasons of disputes and present status of disputes of detail. (on company letter head)
9. Valid FSSAI Certification
10. Scope of the work

Financial Bid Details - As per online Schedule

Price bid of the tenderers, whose Technical bid found in order shall be opened. The financial bids of the tenderers, who have been found qualified by the tender conditions shall be opened. Registrar, MMMUT Gorakhpur reserves all right regarding enhance or reduce the work and to cancel the entire tender or any tender without assigning any reason thereof. Conditional Tender will not be accepted.

INSTRUCTIONS TO BIDDERS

(A) Introduction

Madan Mohan Malaviya University of Technology, Gorakhpur has been established in the year 2013 by the Government of Uttar Pradesh in the form of a non-affiliating, teaching and research University after reconstituting the Madan Mohan Malaviya Engineering College, Gorakhpur which was established in 1962.

The University is located in the Gorakhpur -Deoria road about 9 Km away from Gorakhpur Railway Station. In addition to UG in Civil Engineering, Chemical Engineering, Computer Science & Engineering, Mechanical Engineering, Electrical Engineering and Electronics & Communication Engineering, Information Technology, University also offers MCA, BBA, MBA, M. Tech, M.Sc. and Ph.D. courses in various specializations.

The Bidder is expected to examine all instructions, forms, terms and the scope of the work in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidder's risk and may result in rejection of the bid.

• **Amendment of Bidding Documents:**

- At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at their own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by amendment.
- In order to afford prospective bidders reasonable time in which to take the amendment into account in preparing their bid, the University may, at their discretion, extend the deadline for the submission of bids

(B) Eligibility Criteria for Bidders:

- Up-to-date IT returns for the last 3 years, PAN Card, GST Registration Certificate.
- The Bidders must have satisfactorily conducted catering services in any Govt. Organizations/PSU/Corporate Sectors during the last 3 years. Work order for similar work of at least 50% of bid value in a single order or 100% of bid value in multiple order in last three years.
- The Certificate in support / credentials of that from the user must be attached.
- Self-declaration on firm letterhead with signed and seal of authorized signatories regarding **NO PENDING LITIGATION**.
- The bidder shall have local service and application office and infrastructure to attend visit whenever required.
- The bidder should furnish details of customers in India.
- The firm should have valid FSSAI Certification. (Attach self-attested copy).

(C) Terms & Conditions:

- **Taxes:** All taxes, duties, packing, forwarding & installation have been included in the quoted rate.
- EMD of Rs. 6,500/- shall be submitted by all the bidders of quoted amount to be eligible for participation in the tender process and performance security of 3% of the Purchase Order value shall be submitted by the party towards performance security within 07 days of receipt of Purchase Order in the form of Demand Draft/NEFT/RTGS/Bank Guarantee. The Performance Security will be refunded after the job work is completed or within 10 days whichever is later. DD shall be drawn in favour of 'Finance Controller, MMMUT Gorakhpur, payable at Gorakhpur
- **Payment:** After successful completion of event as per the tender requirement.

- **Place of the event:** MMMUT, Gorakhpur as per direction of undersigned (As per direction of undersigned)
- The Bidder shall provide the Bank accounts details along with Scanned copy of cancelled cheque for onward transaction along with their invoice duly signed by bidder/service provider
- **Bid document:** The vendor should read the documents carefully before quoting. It shall be deemed that the vendor has gone through the documents carefully and inspected the venues and has also understood its implication.
- **Technical bid:** The Technical Bid should accompany with full technical details of the event as requested in the bid along with the EMD.
- **Declaration:** The bidder should attach a self-declaration statement that he is not debarred/ blacklisted or banned from any Central Government / PSU / State Govt. / any Corporate Sector.
- The e-Tender, submitted by the Bidder who have already been declared as Blacklisted or whose contract was terminated for dissatisfactory supply or who were unable to supply any Institute/Organization run by the State / Central Government / PSU / Corporate Sectors will not be considered even his being the lowest rate.
- The Bidder should provide relevant documents regarding the Partnership Firm/Public/Pvt. Ltd. Company/Cooperative society.
- **Disputes:** In the event of any dispute or disagreement arising between the Caterer/service provider and MMMUT Gorakhpur with regard to the interpretation of “Terms & Conditions” stipulated herein or in the contract done, the same shall be referred to the Vice Chancellor, MMMUT Gorakhpur, whose decision will be final and binding upon the Event Manager / Management Firm/ service provider and in that condition no correspondence shall be entertained by the University.

(D) Preparation of Bids

1. Bid Form

The Bidder shall complete the Bid Form, and the appropriate Price Schedule furnished in the Bidding Documents, indicating for the goods/service to be supplied, a brief description of the Good/service, quantity and prices

2. Documents establishing Bidder’s Eligibility and Qualifications

- The Bidder shall furnish, as part of its bid, documents establishing the bidder’s eligibility to bid and its qualifications to perform the Contract if its bid is accepted.
- The documentary evidence of the Bidder’s qualifications to perform the Contract if its bid is accepted, shall establish to the University’s satisfaction.

3. Submission of Bids

The detailed technical specification of the requirement is enclosed in Bid document, Offer should be of two parts Viz., “**TECHNICAL BID**” and “**COMMERCIAL BID**” The content of both bids should be as under;

(a) TECHNICAL BID should include the following: -

- ✓ Scope of supply
- ✓ Deviation Statement
- ✓ Proforma for Performance Statement
- ✓ Qualification Criteria
- ✓ Bid Form

- ✓ EMD (3% of the quoted price)

(b) COMMERCIAL BID should include the following:-

- ✓ Statement showing the price of each items which is mentioned in the Technical Bid
- ✓ The quote should be in Indian Currency (INR).
- ✓ MMMUT Gorakhpur reserves the right to accept or reject any or all tenders either in part or in full without assigning any reasons thereof.

The bids, which are not containing the statements, mentioned in 4 (a) & (b) are liable to be rejected.

- The proforma of Annexures in the Bidding document, wherever necessary, should be typed on the bidder's letter-head and upload the same.
- Price Schedule should be submitted in the prescribed format given under the price schedule of the Bidding Document.
- The Deviation Statement enclosed should be duly filled in and submitted along with Bidding Document. If the bidder is offering more than one options a separate deviation statement for each of such quotes should be submitted along with the offer.
- Quotes received without price schedule and deviation statement as per our prescribed format, will summarily be rejected.
- Relaxation of Norms for Startup and Micro & Small Enterprises in Public Procurement on Prior Experience – Prior Turnover Criteria.

4. Deadline for Submission of Bids

The University may, at its discretion, extend this deadline for submission of bids by amending the Bid Documents, in which case all rights and obligations of the University and Bidders previously subject to the deadline will thereafter be subject to the dead-line as extended.

5. Evaluation and Comparison of Bids

- The University will evaluate and compare the bids previously determined to be substantially responsive.
- The Technically Responsive bidder's bid shall be evaluated for considering opening for the Financial Bids only

(E) Award of Contract

- **Post Qualification**

- The University will determine to its satisfaction whether the Bidder selected as having submitted the lowest evaluated responsive bid is qualified to satisfactorily perform the Contract.

- The determination will take into account the Bidder's financial, technical and performance capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder as well as such other information as the University deems necessary and appropriate.
- An Affirmative determination will be a prerequisite for award of the Contract to the Bidder. A negative determination will result in rejection of the Bidder's bid.

- **Purchaser's right to vary Quantities at Time of Award**

- The University reserves the right at the time of award of Contract to increase or decrease of the quantity of goods and services specified in the Schedule of Requirements without any change in price or other terms and conditions.

- **Purchaser's Right to accept any Bid and to reject Any or All Bids**

- The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidders or Bidders of the grounds for the Purchaser's action.
- The University reserves the "right to extend" pretend, modify, change, increase or decrease the dates of events, programs, venue, items of the food and stuff etc. in compliance to instruction of Hon'ble V.C, government, authorities etc.
- The Bidder/Service providers is required to arrange and install the firefighting equipment's, clean and pure drinking water etc. on their own behalf at every venue of the University positively without fail.
- The food stuffs/items must be supplied fresh and pure.
- All the food should be prepared in kacchi ghani mustard oil.
- Poori's should be fried in Fortune Vegetable oil.
- Dal should be fried in Anik or Amul desi ghee only.

**MADAN MOHAN MALAVIYA UNIVERSITY OF TECHNOLOGY
GORAKHPUR – 273 010 (U. P.)**

CATERING REQUIREMENTS DURING ALUMNI MEET SCHEDULED ON 21-22 NOVEMBER, 2026

Table: 1 The suppliers are supposed to supply items/menu as per the following Table

DAY-1 (21-11-2026)					
S. No.	Name of Meal	No. of Person	Menu	Time	Venue
1	Breakfast	250	Veg sandwich/Bread butter/Jam, Ajwain kachauri and Sabji (Aloo, Tamatar, mutton), Dahi, jalebi, Tea, Coffee, water bottle	8:00 AM	Football Ground (Adjacent to MPH)
2	Lunch	450	Vegetables: Handi Paneer, Mix Veg, Mushroom Do Pyaza, Dal Tadka (Chana + Arhar)	1:30 PM	Football Ground (Adjacent to MPH)
			Steamed and Jeera Rice		
			Poori, Tandoori Roti, Missi Roti, Lachha parantha, Butter Naan		
			Boondi Rayata, Salad, Papad and Acchar		
			Gulab Jamun and Moong Dal Halwa		
			Water Bottle and Jar bottle with disposable		
3	Light Tea	400	Tea (Sugar and Non Sugar) served in Kulhad and Bakery Biscuits	4:00 PM	Various Departments in Clubbed Manner
4	High Tea	250	Tea, Coffee and Water	6:00 PM	Football Ground (Adjacent to MPH)
			Sweet and salted Cookies		
			Pakora of alloo, pyaj, gobhi and paneer plus chatni		
5	Dinner	600	Vegetables: Paneer Labadar, Veg Kofta, Gobhi Mutton Masala, Dal Makhni and Aloo Parwal Gravy	Starter at 7 PM and Main Course at 9 PM	Football Ground (Adjacent to MPH)
			Peas Pulao and Steamed Rice		
			Puri, Butter Naan, Tandoori and Missi Roti		
			Papad, Salaad, Acchar, Mix Rayta, Chutni		
			Imarti with rabdi and Butter Scotch Ice Cream		
			Starter: Coffee, Manchow Soup, hot and sour Soup, French Fry, Potali Mutton Samosha, Spring Roll, Potato Ball, Palak Pakora and Hara Bhara Kebab		
			Water bottle and Jar bottle with disposable		

DAY-2 (22-11-2026)					
1	Breakfast	150	Idaly, Sambhar, Bada, Veg Sandwhich, Suji Fry Idli, Chutni, Indori Poha, Aloo Parantha, Dahi, Chutney, Tea, Coffee and Water	8:00 AM	Football Ground (Adjacent to MPH)
2	Light Tea	150	Milk Tea (Sugar and Non Sugar), Lemon Tea in crockery and Bakery Biscuits	11:00 AM	Atal Bhawan
3	Lunch	200	Palak Paneer, Aloo Gobhi Muttor, Chola Masala and Panchmel Dal	12:30 PM	Football Ground (Adjacent to MPH)
			Poori, Tandoori Roti, Missi Roti, Lachha parantha		
			Plain and Jeera Rice		
			Dahi bada, Chatni, Salad, papad and Achar		
			Gulab Jamun, Vanilla Ice Cream		
			Water Bottle and Jar bottle with disposable		

Form-1: Mandator Disclosure (For Technical bid):

Sl. No.	Suppliers are required to answer the following questions in front of question column	Reply of Supplier
01.	Name of the firm/ Society/ Company/ Proprietary Concern	
02.	Address of Registered Office	
03.	Address of the office	
04.	Telephone Nos./Fax/E-mail	
05.	Banker of Company/ Firm/agency with full Address and Telephone Number	
06.	PAN No.	
07.	GST Registration Number	
08.	Whether rates are quoted as per format mentioned in the Bidding Document or not.	
09.	Whether rates quoted are inclusive of all taxes or not.	
10.	Have you previously organized any such event for State/Central Government or PSUs or Corporate Sectors?	
11.	Acceptance of terms & conditions attached. Please sign each page of terms and conditions as token of acceptance and submit as part of tender document (In Yes or NO)	
12.	Proof of financial status in form of Audit Report, Balance Sheet, Profit & Loss A/c along with all the schedules etc. for the last three financial years.	
13.	Copy of Acknowledgement for filing Income Tax Return for last three years.	
14.	Self-declaration on No-Pending Litigation	
15.	The firm should have valid FSSAI Certification.	

(Signature & Seal of the authorized signatory of Tendering Firm)

Date:

Name:

Place:

Address:

Mobile No:

Format of Letter to Registrar
(on-firm letter head)

“The Registrar, MMMUT, Gorakhpur -273010”

Tender No. & Date:

Name of the party in whose: _____

Favour the Tender is being submitted

To,

The Registrar

MMMUT, Gorakhpur 273010

Dear Sir,

1. I/We hereby submit our tender for the _____
2. I/We hereby agree to all the terms and conditions, stipulated by the MMMUT, Gorakhpur in the enclosed document from page no. to in this connection including delivery, penalty etc. Quotations for each group are being submitted.
3. I/We undertake to sign the contract/agreement if required within 3 **(Three days)** from the issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at the **MMMUT, Gorakhpur**

Yours faithfully,

Signature of Tenderer with full Address.

WITNESS_____

WITNESS_____

PERFORMANCE SECURITY FORM

The Registrar,
MMMUT Gorakhpur, U.P.-273010

WHEREAS..... (Name of
Supplier)

Hereinafter called “the Supplier” has undertaken, in pursuance of Notification of Contract

No..... dated, 20..... to supply

..... (Description of Goods and Services) hereinafter called “the Contract”.

AND WHEREAS it has stipulated by you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier’s performance obligations in accordance with the Contract. **AND WHEREAS** we have agreed to give the Supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the.....day of.....20.....

Signature and Seal of Guarantors

.....

.....

Date

Address:.....

PROFORMA FOR PERFORMANCE STATEMENT

Order placed By	Order No and date	Description and quantity of ordered equipment	Value of order	Date of completion of delivery		Remarks indicating reasons for late delivery, if any	Has the equipment been satisfactorily functioning?
				As per Contract	Actual		
1	2	3	4	5	6	7	8

PROFORMA FOR DEVIATION STATEMENT

Bid Ref No.

Date of Opening

Time :

Name of the Firm

Name of the event:

Purchaser's Specification

Bidders Specification

Deviation, if any

Justification

Note : Separate Deviation statements should be submitted along with the bid for all models / alternative quotes.