

Office of Dean Postgraduate Studies

Madan Mohan Malaviya University of Technology, Gorakhpur

Dated: August 21, 2024

Notice for Physical Reporting for Session 2024-25

1. Please read the notification carefully. During the reporting cum registration process, you must physically report at the specified venue based on your program.
2. Submit one set of self-attested Xerox copies of all documents listed in the checklist below.
3. Regular classes for **M.Tech/ M.Sc** will commence from August 24 2024.
4. Regular classes for **MBA/MCA** will begin from August 28, 2024.

Venue for Physical Verification of Documents:

S. No.	Program	Date of Physical Reporting	Time	Venue
01	M.Tech./ M.Sc.	August 23 2024	10: 30 am	Respective Department
02	MBA/ MCA	August 27 2024	10:30 am	Department of Management Studies / Information Technology and Computer Application

Checklist:

Since the physical document verification of MBA candidates has already been done by university, candidates are supposed to bring those documents only which were not submitted by them during the document verification process.

MCA candidates are required to bring the original documents along with one set of photocopies of all the following documents during physical reporting:

1. Print of registration/ application form (downloaded from the registration portal)
2. Provisional Seat Allotment Letter.
3. Fees receipt of remaining/balance fees
4. Transfer Certificate & Migration Certificate (Original)
5. 10th Original Certificate (for Date of Birth).
6. 10+2 Original Mark Sheet.
7. Graduation Degree and Mark Sheets.
8. If the original qualifying exam certificate is not available, submit a fresh undertaking for verification by August 31, 2024 (Annexure B admission information brochure).
9. Category Certificate:
 - OBC Certificate (issued after 31 March 2024).
 - EWS Certificate (issued after 31 March 2024).
 - SC/ST Certificate.
10. Sub-Category Certificate (AF/FF/Pwd) for M.B.A, M.Sc. and M.C.A only

11. Medical Certificate.
12. Two colored passport size photographs.
13. GATE/CAT 2023/CUET (PG) 2024 score card (as applicable).
14. Domicile Certificate (if applicable).
15. Fee Receipt of Seat acceptance / Confirmation

For Hostel Allotment student are required to visit the office of Dean Student Affairs with fees receipt. Hostel allotment will be done on the basis of the University norms and regulations.


(Prof. Sanjay Mishra)
Dean Postgraduate Studies

Letter No: MUT/PGS/INC_140/ 111/2024

Dated: August 21, 2024

Copy to:

- a. All Head of Departments with the request to depute faculty and staff members in the respective department for document verification.
- b. Chief Warden with request to take necessary action for hostel allotment.
- c. Registrar
- d. PA to Vice-chancellor for kind information to Hon'ble VC.
- e. Webmaster for uploading the notice on University Portal.


(Prof. Sanjay Mishra)
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