

# **Madan Mohan Malaviya University of Technology, Gorakhpur-273 010, India**

## **GUIDELINES FOR STUDENTS AND TEACHING STAFF ON PLAGIARISM**

*(As approved in 4<sup>th</sup> meeting of Academic Council held on 20<sup>th</sup> November, 2015)*

Ethics and honesty are the most important and integrated components of the academic activities in teaching or research, which are founded upon extremely high moral values. Hence, it is the responsibility of the student to ensure that the project report/ dissertation/ thesis/ research paper/ technical report submitted by him is free of plagiarism which means that no part of the project report/ dissertation/ thesis/ research paper/ technical report has been copied from other sources and all sources used for the dissertation have been properly cited. However, this judgment is the responsibility of the teaching staff.

### **Definition of Plagiarism**

1. Turning in someone else's work as one's own;
2. Copying words or ideas from someone else, without giving credit to the original work;
3. Failing to put a quotation in quotation marks;
4. Giving incorrect information about the source of a quotation;
5. Changing words but copying the sentence structure of a source without giving credit to the original work;
6. Copying more than 20 words continuously from a source, whether you give credit to the original work or not; and
7. Manipulation or misinterpretation of others' work (published or un-published) as her/his own by modifying numerical values in figures, tables and illustrations.

The project report/ dissertation/ thesis/ technical report will not come under the plagiarism provided;

- a. Matching text is not more than 20% in the entire report.
- b. Matching text is not more than 5% similarity from any particular source, and
- c. It is not more than 15% in one continuous block except references/bibliography

Even if originality report is under 20%, the supervisor is still required to review the report to ensure that no portion of the report is plagiarized. The faculty members are required to make efforts to bring down the indicated upper limit to minimum. This judgment is the responsibility of the supervisor; in case of any violation of plagiarism rules the said report will be rejected at any stage.

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**Plagiarism Declaration Form by Student(s)**

<b>Name of Student (s)</b>		<b>Student's Roll Number</b>	
<b>Course Name</b>		<b>Year of Study</b>	
<b>Title of Academic Work</b>		<b>Name of Supervisor (s)</b>	

I hereby declare the following:

1. I am / We are aware that plagiarism (the use of someone else's work without their permission and/or without acknowledging the original source) is wrong.
2. I / We have strictly followed the plagiarism policy of the M. M. M. University of Technology, Gorakhpur and certify that this report submitted by me/us is free from plagiarism because
  - a) Matching text is not more than 20% in the entire report.
  - b) Matching text is not more than 5% similarity from any particular source, and
  - c) It is not more than 15% in one continuous block except references/bibliography
3. I / We confirm that the work submitted for assessment for the above course is my own unaided work except where I have explicitly indicated otherwise.
4. I / We have followed the required conventions in referencing the thoughts and ideas of others.
5. I / We understand that the University may take disciplinary action against me/us if there is a belief that this is not my/our own unaided work or that I / We have failed to acknowledge the source of the ideas or words in my writing.

I / We certify that the above statements have been made in good faith and are true and correct. I / We also certify that this is my/our work and that I / We have not plagiarized the work of others and not participated in collusion.

Signature(s) \_\_\_\_\_ .Date \_\_\_\_\_ .  
(For a group project, all members are required to sign on the same form)