

**DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING
MADAN MOHAN MALAVIYA UNIVERSITY OF TECHNOLOGY, GORAKHPUR-
273010 INDIA**

NOTICE

Date:24.09. 2017

The following arrangements have been made for smooth functioning of CSE and MCA student's activities for the academic session 2017-18. All concerned faculty members and students are requested to extend their co-operation.

COMPUTER SCIENCE & ENGINEERING

S.No.	Committees	Functions	Workforce
1.	Departmental Advisory Group	<ol style="list-style-type: none"> 1. Academic planning for future development activities. 2. Delivery of a high quality education in Computer Science to enhance career opportunities for students and to enrich research. 3. Develop the strategic plan. 	<ol style="list-style-type: none"> 1. Sri Mukul Sharma 2. Sri Roopesh Shah 3. Sri Abhay Jaiswal 4. Sri Rohit Kamal Saxena 5. Sri Harshit Tiwari 6. Sri K.P. Singh 7. Prof. P.K. Singh 8. Prof. Udai Shanker 9. Prof. Rakesh Kumar
2.	Under-Graduate Studies Committee	<ol style="list-style-type: none"> 1. Defining of course content for undergraduate level courses. 2. Oversight of and change to the undergraduate curriculum. 3. Advising of undergraduate students. 4. Administration of policies and procedures. 5. Act as formal liaison between the department and the under-Graduate students. 	<ol style="list-style-type: none"> 1. Dr. A.K. Sharma-Chairman 2. Dr S P Singh 3. Sri M Hasan 4. Sri M K Srivastava 5. Smt Meenu 6. Mr Shashank Srivastava 7. Mr Sarvesh Pandey 8. Mr. Shardul 9. Mr. Gaurav Dixit 10. Mr Aaruni Khare
3.	Minor Test Committee	<ol style="list-style-type: none"> 1. Coordinating the minor tests for the semesters. 2. Maintains the test related information. 	<ol style="list-style-type: none"> 1. Ms Meenu-Chairman 2. Mr Aanjey M Tripathi
4.	Time Table Management Committee	<ol style="list-style-type: none"> 1. Prepare the time table for all programs 2. Allocate classrooms for each program. 3. Ensure smooth conduct of timetable and that they held as per schedule 	<ol style="list-style-type: none"> 3. Sri M. Hasan- Chairman 4. Sri Sushil K. Saroj 5. Mr Shailesh Kumar 6. Mr Ravi Yadav
5.	General Maintenance Committee	<ol style="list-style-type: none"> 1. Looks after into maintenance of general infrastructure. 2. To keep the department clean, hygienic and with good ambience, maintain stock, regularly visit all classrooms and other buildings 	<ol style="list-style-type: none"> 1. Prof. Rakesh Kumar-Chairman 2. Prof. P.K. Singh 3. Dr. A.K. Daniel 4. Sri D S Singh 5. Sri S K Saroj

		<p>areas to ensure upkeep and maintenance.</p> <p>3. Liaoning with contractors providing services required.</p>	<p>6. Sri Sanjay Srivastava 7. Ms. Hemlata Anand 8. Mr Pratik Srivastava 9. Mr Amit Kumar Gautam</p>
6.	Departmental Library Committee	<p>1. Plan for upgrading the facilities in the library such as adequate number of books, digital library.</p> <p>2. Suggest books and Journal for the academic growth of faculty and students.</p> <p>3. Resolve problems faced by the students regarding Library affairs.</p>	<p>1. Sri M.K. Srivastava- Chairman 2. Dr. N.P. Singh 3. Mr Ajay Kumar Gupta 4. Mr Ravi Sharma 5. Mr. Anurag Pandey 6. Mr. Ayush Chaurasia 7. Sri Prabhakar Mishra</p>
7.	Project Committee	<p>1. Formation of project groups and allocation of supervisor.</p> <p>2. Organize project presentation and viva-voce.</p> <p>3. Continuous Monitoring of students project work.</p> <p>4. Guiding students for academic publishing.</p>	<p>1. Dr. A.K. Sharma- Chairman 2. Sri R K Tiwari 3. Sri S.K. Saroj 4. Dr N P Singh 5. Project Supervisor of student 6. Sri Ravi Yadav 7. Sri Suryabhan Pratap Singh</p>
8.	Seminar Committee	<p>1. Coordinate department's weekly colloquium/ seminar presentations, including scheduling of talks.</p> <p>2. Provide guidance to speakers, arranging for rooms, presentation equipment, and disseminating information to other students.</p>	<p>1. Prof. P.K. Singh – Chairman 2. Dr Shiva Prakash 3. Sri Jay Prakash 4. Ms Meenu 5. Mr Shailesh Kumar 6. Mr Prakash Kumar Singh</p>
9.	Industrial Training/Tour Cell	<p>1. Arranging Industrial Visits, In-plant Training and Internship to students of department.</p>	<p>1. Dr. A.K. Sharma –Chairman 2. Dr U C Jaiswal 3. Sri M K Srivastava 4. Dr. N.P. Singh 5. Mr. Anshu Kumar Dwivedi 6. Mr Rajan Kumar Soni 7. Mr. Shivam singh 8. Mr. Prakhar Mishra</p>
10.	Website Administration Committee	<p>1. Administration of department webpage and encourage faculty website development for learning. Post notices, minutes, and agendas on the website.</p> <p>2. Keep the departmental page up-to-date.</p>	<p>1. Sri Rohit K Tiwari- Chairman 2. Dr Gaurav Baranwal 3. Sri D.K. Mishra 4. Mr Amit Kumar Gautam 5. Mr Ravi Sharma</p>
11.	Departmental Alumni Committee	<p>1. Maintain a network of departmental alumni and further the progress of the alumni association.</p> <p>2. Maintain good relations with alumni, seek support in academia and for summer training and placements of current students,</p>	<p>1. Prof. P.K. Singh- Chairman 2. Dr. U.C. Jaiswal 3. Sri D.S. Singh 4. Sri M. Hasan</p>

		organize regular meets with the alumni.	
12.	Departmental Redressal Cell	<ol style="list-style-type: none"> 1. Look after all the welfare aspects of the students, faculty and non teaching staff. 2. Reassure the concerned that all complaints will be addressed, irrespective of the stature of the persons concerned. 3. Reinforce the fact that all cases will be dealt with principles of natural justice. 4. Assure women that they will not suffer any negative consequences if they register a complaint of sexual harassment. 5. Look in to such matters and suggest authorities for action to be taken. 	<ol style="list-style-type: none"> 1. Prof. Udai Shanker- Chairman 2. Dr A K Daniel 3. Sri D.S. Singh 4. Ms Meenu 5. Ms Hemlata Anand 6. Sri R.K. Srivastava 7. Mr. Anshu Kumar Dwivedi 8. Mr Abhishek Anand
13.	Departmental Career Guidance Cell	<ol style="list-style-type: none"> 1. Catering to needs of students with the objectives to conduct a survey among students on their career options. 2. Organize programmes to create awareness about the importance of higher studies in India and abroad. 3. Organize and offer various programmes on Personality Development, Soft Skills and Communication Skills. 4. Organize Pre Placement Training Programmes to enable students to showcase their skills during the interview. 	<ol style="list-style-type: none"> 1. Prof. Udai Shanker- Chairman 2. Dr A K Daniel 3. Dr Divakar Yadav 4. Sri M.K. Srivastava 5. Sri M Hasan 6. Mr Pratik Srivastava 7. Mr. Ayush Chaurasia 8. Mr Snehil Verma 9. Mr Bhanu Pratap Mishra 10. Ms Neha Jaiswal
14.	Departmental Training & Placement Cell	<ol style="list-style-type: none"> 1. Accomplish the aim to supervise and provide directions for the final placements and summer internship of the students. 2. Guide & motivate students for their placements. 	<ol style="list-style-type: none"> 1. Dr. N.P. Singh- Chairman 2. Mr Ajay Kumar Gupta 3. Ms Nidhi Verma 4. Mr. Pranshu Mishra 5. Mr Gaurav Dixit 6. Mr. Saurabh Ram Tripathi
15.	Departmental Entrepreneurship Cell	<ol style="list-style-type: none"> 1. Conceptualizes Entrepreneurship Development Programmes. 2. Conduct events for students, organizes workshops and Contr. Lectures. 3. Liaison with agencies for promoting entrepreneurship among students and assists the local community through entrepreneurship outreach programmes. 	<ol style="list-style-type: none"> 1. Dr. A.K. Daniel 2. Dr. S.P. Singh 3. Dr Gaurav Baranwal 4. Mr Anshu Kr Dwivedi 5. Mr Tanmay 6. Ms Swati Yadav 7. Mr Ramakant 8. Ms Preeti Singh
16.	Computer Engineering Society	<ol style="list-style-type: none"> 1. Competitions for literary events like debates, elocutions and so on within the department. 	<ol style="list-style-type: none"> 1. Prof. Rakesh Kumar-President 2. Dr. A.K. Daniel- Vice President

		<ol style="list-style-type: none"> 2. Organize inter and intra co-curricular events. 3. Publish Wall Magazine. 4. Encourage the students to attend literary and other events outside the University. 	<ol style="list-style-type: none"> 3. Sri Gaurav Barnawal-Secretary 4. Sri M.K. Srivastava-Treasurer 5. Mr Shardul 6. Ms Swati Yadav 7. Mr Abhishek Anand 8. Mr Gaurav Dixit 9. Mr Shubh Srivastava
17.	Departmental Innovation Club	<ol style="list-style-type: none"> 1. Motivate the students to undertake some innovative projects that are useful for campus related activities. 2. Encourage the students to express their ideas in technical field. 	<ol style="list-style-type: none"> 1. Prof. Udai Shanker- Chairman 2. Sri Rohit Kumar Tiwari 3. Mr Anshu Kumar Dwivedi 4. Mr Gaurav Dixit 5. Faculty Coordinator for each innovative project
18.	Orientation Committee	<ol style="list-style-type: none"> 1. To organize and execute an informative and comprehensive welcome session for the entering under graduate new students. 2. To interact with other new students and make them to learn about the computer science department's course, faculty, facilities and policies 3. To make aware about the activities in and around the university and Gorakhpur. 	<ol style="list-style-type: none"> 1. All the faculty members of department 2. All the research scholars of the department
19.	Laboratory Management Committee	<ol style="list-style-type: none"> 1. Smooth functioning of practical classes. 2. Guiding the students regarding preparation of practical files. 3. Proper maintenance of computing resources 4. Procure the equipment & consumables. 5. Maintain equipment & consumables stock register. 6. Observe day to day maintenance of labs. 7. Display relevant information in the labs. 8. Arrange training & demonstration of new equipment. 	<ol style="list-style-type: none"> 1. <u>Computing Lab-01</u> Prof. Udai Shanker Sri Jay Prakash Ms Hemlata Anand 2. <u>Computing Lab-02</u> Dr. A.K. Daniel Ms Meenu Ms Hemlata Anand 3. <u>Computing Lab-03</u> Dr U C Jaiswal Sri S.K. Saroj Ms Hemlata Anand 4. <u>Computing Lab-04</u> Sri D.S. Singh Dr. Nagendra Pratap Singh Sri Sanjay Kr. Srivastava 5. <u>Computing Lab-05</u> Dr. S.P. Singh Sri M. Hasan Sri Sanjay Kr. Srivastava 6. <u>Window and Unix Lab</u> Dr. A. K. Sharma Sri M. K. Srivastava

			<p>Sri Triyugee Narain</p> <p>7. <u>PG and Research Lab</u> Prof. Rakesh Kumar Sri Rohit Kumar Tiwari Sri Triyugee Narain</p> <p>8. <u>Sun/Spark Lab</u> Prof. P. K. Singh Dr. Shiva Prakash Sri Raj Kumar</p> <p>9. <u>Audio/Visual Lab</u> Dr. Divakar Yadav Sri Sanjay Kr. Srivastava</p> <p>10 <u>Design Lab III (ITRC)</u> Dr Divakar Yadav Dr Gaurav Baranwal</p> <p>11. <u>N Karmarker Hall</u> Sri Jay Prakash Sri T. Narain</p>
20.	PG & Research Committee	1.	<p>1. Dr Divakar Yadav- Convener 2. Dr Gaurav Baranwal- Member 3. Dr. Nagendra P. Singh- Member</p>

MASTER OF COMPUTER APPLICATIONS

S.No.	Committees	Functions	Workforce
1.	MCA Studies Committee	<p>1. Defining of course content for MCA courses.</p> <p>2. Oversight of and change to curriculum.</p> <p>3. Advising of MCA students</p> <p>4. Administration of policies and procedures.</p> <p>5. Act as formal liaison between the department and the MCA students</p>	<p>1. Prof. P K Singh-Chairman 2. Dr. U.C. Jaiswal 3. Dr N P Singh 4. Dr. Shiva Prakash 5. Sri R K Dwivedi 6. Sri D S Singh 7. Sri S K Saroj 8. Mr Ravi Yadav 9. Mr Aditya Singh</p>
2.	MCA Industrial Project Committee	<p>1. Helping students in getting the seats of industrial project and allocation of supervisor.</p> <p>2. Organize project presentation and viva-voce.</p>	<p>1. Dr. S P Singh, Chairman 2. Dr Shiva Prakash 3. Sri D.S. Singh 4. Sri M Hasan 5. Mr Anjey Mani Tripathi</p>

		<ol style="list-style-type: none"> 3. Continuous Monitoring of student's project work. 4. Guiding students for academic publishing. 	
3.	MCA Seminar Committee	<ol style="list-style-type: none"> 1. Coordinate department's weekly colloquium/ seminar presentations, including scheduling of talks. 2. Provide guidance to speakers, arranging for rooms, presentation equipment, and disseminating information to other students. 	<ol style="list-style-type: none"> 1. Dr. Shiva Prakash- Chairman 2. Sri D.S. Singh 3. Smt Meenu 4. Sri R.K. Dwivedi 5. Mr Suryabhan P. Singh
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		Development, Soft Skills and Communication Skills. 4. Organize Pre Placement Training Programmes to enable students to showcase their skills during the interview.	
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9.	Computer Society for Software Engineers	1. Competitions for literary events like debates, elocutions and so on within the department. 2. Organize inter and intra co-curricular events. 3. Publish Wall Magazine. 4. Encourage the students to attend literary and other events outside the University.	1. Prof. Rakesh Kumar- President 2. Sri D.S. Singh- Vice President 3. Sri R.K. Dwivedi- Secretary 4. Sri Jay Prakash- Treasurer 5. Mr Saurabh Kumar Srivastava 6. Mr Ved P. D. Dwivedi 7. Mr Dipankar Chakraborty 8. Mr Rajneesh Kumar Singh

(Prof Rakesh Kumar)
Professor & & Head